

**BLACKBIRD LEYS ADVENTURE PLAYGROUND**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020**

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Registered Charity No: 273172

## **BLACKBIRD LEYS ADVENTURE PLAYGROUND**

### **REPORT OF THE TRUSTEES**

The trustees present their report for the financial statements for the year ended 31 March 2020.

#### **Charitable Status**

Blackbird Leys Adventure Playground (generally known as BLAP) is a charity, registered in England, number 273172.

#### **Trustees**

The Trustees who have held office at any point during the year ended 31 March 2019 and to the date of this report are as follows:

Mr Rae Humberstone	(Chairman)
Mrs Sue Price	(Secretary)
Mrs Gail McLintock	(Treasurer; resigned as Trustee 14 January 2020)
Cllr Debbie McIlveen	
Miss Helen Shilton	(resigned 16 July 2019)

#### **Structure, Governance and Management**

The charity is governed via a Constitution adopted 29 March 1976 and subsequent variations.

All new Trustees are recruited on the recommendation of organisations and people with whom the charity works, or by existing Trustees; they are given an induction pack and offered appropriate training in order to fulfil their role.

#### **Objectives and activities**

The objective of Blackbird Leys Adventure Playground is the provision of play and recreation facilities and other leisure time occupation for children resident in and around Oxford.

#### **Achievements and performance**

The charity continued its programme of play and project activities, with a part time staff team comprising one Play and Project Leader one assistant Play Leader and two play workers for the after school work. During play schemes it is sometimes necessary to appoint extra sessional workers. The charity also relies on a dedicated team of volunteers.

#### **Public Benefit**

The Trustees of the charity have had due regard both to the objectives of the charity, as set out above, and also to the guidance on public benefit published by the Charity Commission, in exercising their powers and duties. All activities are carried out in pursuance of the charity's objects.

#### **Financial Review**

The accounts for the year ended 31<sup>st</sup> March 2020 show a surplus for the year of £3,603 (2018/19 £4,654), resulting in total reserves of £11,863 (2018/19 £8,260). A total of £16,567 advance funding has been carried forward to next year (2018/19 £4,560).

As the majority of expenditure is covered by restricted fund grants, the trustees consider that the current level of reserves is adequate. No cash flow problems are envisaged in the short term, as cash at bank at year-end was 27,929.

**BLACKBIRD LEYS ADVENTURE PLAYGROUND**

**REPORT OF THE TRUSTEES (continued)**

**Plans for Future Periods**

The charity plans to continue to provide the existing services in furtherance of its core objectives, but recognises that the raising of funds for its work is becoming increasingly challenging.

The trustees believe that, taking into account the deferred income already raised, and its future fund-raising plans, the charity's assets are available and adequate to fulfil the obligations of the charity as a whole.

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future, and have therefore continued to adopt the going concern basis in preparing the financial statements. They regularly monitor the impact that Covid-19 is having on current operations, and are taking steps to minimise the long-term effect on reserves.

**Risk management**

Apart from the effects of Covid-19 referred to above, the principal risks the charity may face are perceived to be inadequate future funding and the possibility of safeguarding issues arising in the children's activities. To mitigate these risks, sufficient future funding has been secured, and appropriate safeguarding measures have been put in place.

**Statement of Trustees' Responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the receipts and payments of the charity for that period. In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examination**

The independent examination of the charity's accounts has been undertaken by Peter Stevenson, Chartered Accountant.

Approved by the Trustees on 29 July 2020

And signed by order of the board by



Mrs Sue Price  
Secretary

## **Independent Examiner's Report to the Management Committee of Blackbird Leys Adventure Playground**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2020, which are set out on pages 4 to 6.

### **Respective Responsibilities of Trustees and Examiner**

As the charity's trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is my responsibility to state on the basis of Procedures specified in the General Directions given by the Charity Commissioners under section 145 of the Act, whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Peter J. Stevenson*

Peter J. Stevenson  
Chartered Accountant

8 Harbord Road  
Oxford OX2 8LJ

Date: 29<sup>th</sup> July 2020

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

	Notes	2020		2019		
		Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £	Totals £
<b>INCOME</b>						
Voluntary income:						
Grants	3	71,190	1,000	48,645	6,000	54,645
Donations		500	409	0	35	35
Activities for generating funds:						
Fees and hirings		0	17,239	0	17,292	17,292
<b>TOTAL INCOME</b>		<b>71,690</b>	<b>18,648</b>	<b>48,645</b>	<b>23,327</b>	<b>71,972</b>
<b>EXPENDITURE</b>						
Charitable activities						
Staff costs		45,767	5,428	31,806	15,666	47,472
Activity and premises costs		14,728	7,791	16,839	1,608	18,447
Kitchen refurb & Quiet Room		11,195	0	0	0	0
Support costs		0	1,826	0	1,399	1,399
<b>TOTAL EXPENDITURE</b>		<b>71,690</b>	<b>15,045</b>	<b>48,645</b>	<b>18,673</b>	<b>67,318</b>
<b>NET MOVEMENT IN FUNDS</b>						
Funds b/f at 1st April 2019		0	8,260	0	10,937	10,937
<b>Total funds c/f at 31st March 2020</b>		<b>£0</b>	<b>£11,863</b>	<b>£0</b>	<b>£15,591</b>	<b>£15,591</b>

The notes on page 3 form part of these accounts.

All activities are continuing. There are no gains and losses other than those recognised through the Statement of Financial Activities.

BALANCE SHEET AS AT 31ST MARCH 2020

	Note	2020 £	2019 £
<b>FIXED ASSETS</b>		<u>0</u>	<u>0</u>
<b>CURRENT ASSETS</b>			
Debtors and prepayments	5	1,709	3,103
Cash at bank		27,929	9,069
Cash at Credit Union		0	798
Petty cash		<u>100</u>	<u>100</u>
		29,738	13,070
<b>CURRENT LIABILITIES</b>			
Creditors and deferred income	6	<u>17,875</u>	<u>4,810</u>
<b>NET CURRENT ASSETS</b>		<u>11,863</u>	<u>8,260</u>
<b>NET ASSETS</b>		<u>£11,863</u>	<u>£8,260</u>
<b>FUNDS OF THE CHARITY</b>			
Restricted funds		0	0
Unrestricted funds		<u>11,863</u>	<u>8,260</u>
		<u>£11,863</u>	<u>£8,260</u>

**Trustees' responsibilities**

Charity law requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and of the results for that period. In preparing these accounts, the trustees are required to select suitable accounting policies and to apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the accounts on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

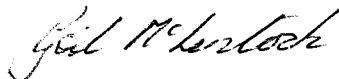
These accounts were approved by the trustees on 29 July 2020

Councillor Rae Humberstone



Chair

Gail McLintock



Treasurer

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2020

## 1. Basis of accounting

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and with the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

## 2. Accounting policies

## (a) Income is included in the SofA when:

the entity becomes entitled to the resources, it is probable that the income will be received, and the monetary value can be measured with sufficient reliability.

## (b) Liabilities are recognised as soon as there is a legal or constructive obligation committing the entity to pay out resources.

	2020	2019
	£	£
<b>3. Grants</b>		
<b>Restricted</b>		
Oxford City Council	16,000	16,325
Blackbird Leys Parish Council	1,770	1,424
Children in Need	21,487	10,500
National Lottery Awards for All	8,333	6,641
'I Will' (OCF)	9,530	8,655
Oxfordshire Funding Network	7,339	0
Dragon School	2,668	0
Local councillors	2,915	3,550
Other restricted	648	1,550
	<u>70,690</u>	<u>48,645</u>
<b>Unrestricted</b>		
Iffley Church	1,000	0
Other unrestricted	0	6,000
	<u>£71,690</u>	<u>£54,645</u>

## 4. Expenditure

Expenditure includes the Independent Examiner's fee £250 (2019 £250); no trustees were paid or committee expenses reimbursed (2019 NIL), and there were no related party transactions in either year. No employees' emoluments exceeded £60,000 in either year; the average number of employees was 3.5 (2019: 2).

	2020	2019
	£	£
<b>5. Debtors</b>		
Debtors: other	0	1,480
Insurance prepaid	1,709	1,623
	<u>£1,709</u>	<u>£3,103</u>

## 6. Creditors

Deferred income: grants	16,567	4,560
HM Revenue & Customs	0	0
Other creditors	1,308	250
	<u>£17,875</u>	<u>£4,810</u>

## 7. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue operating for the foreseeable future. The Trustees continue to monitor the impact that Covid-19 is having on operations, and are taking actions to minimise their effect on the long-term reserves of the charity. Under all scenarios reviewed the charity has sufficient reserves to continue operating as a going concern, so has adopted this basis in preparing the accounts.